



**MINUTES
REGULAR MEETING
January 8, 2019**

1. The Meeting was called to order at 7:30pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Duch, Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioner Mongelli was absent.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda.

4. The Chairman Remarks
 - a. Appointment of Nominating Committee: At the Work Session, Chairman Kasparian appointed Commissioner Chewcaskie as Chair of the nominating committee and Commissioner Bonagura as a member.
5. Consideration for approval of minutes:
 - a. Regular Meeting – December 11, 2018: Commissioner Ortega motioned to accept the minutes from the December 11, 2018 regular meeting, Chairman Kasparian seconded the motion. The motion carried.
 - b. Special Meeting – December 11, 2018: Commissioner Ortega motioned to accept the minutes from the December 11, 2018 Special meeting, Commissioner Bonagura seconded the motion. The motion carried.
6. Public Comments: Chopper Russo, Oakland, New Jersey: Mr. Russo asked the Board if there is anything that can be done, particularly at the municipal level, to move the approval process along to bring sewers into the Borough of Oakland. The Board advised Mr. Russo that the NJDEP has completed their review of the amended Wastewater Management Plan, however no approval has been issued at this time. Mr. Rotonda added that there is no way of knowing when an approval will be issued and there really isn't anything that can be done to move the process along any faster. Further, once the amended WMP is approved, the Authority will then have to submit its amended WMP for approval which will take time as well. The Board further advised Mr. Russo to get in touch with the Borough's Engineer, Boswell Engineering, as they may be able to provide him with more information.
7. Consideration for approval list of Resolutions dated January 8, 2019.

- a. The Commissioners voted by Consent Agenda for Resolution No. 02-2019 through 04-2019, and 06-2019. Commissioner Chewcaskie offered the Consent Agenda and Chairman Kasparian seconded. All present Commissioners voted yes.

Resolution No. 02-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for December 2018 and Health and Dental Benefits for January 2019 as follows: Payroll Account: \$220,244.08; Tax Deposit Acct: \$91,673.25; Health Benefits Contribution-Employer: \$113,712.52; Health Benefits Contribution Employee: \$4,643.59; Dental Benefits: \$4,316.26; PERS and Contributory Insurance: \$32,445.14; Operating Account: \$330,349.90; General Improvement Account: \$215,464.93.

Resolution No. 03-2019 – Designation of Public Agency Compliance Officer for 2019: The resolution designates Robert Genetelli as the Public Agency Compliance Officer for the Authority for the year 2019.

Resolution No. 04-2019 – Approval of Change Order No. 9 – Contract No. 281 – Trunk Sewer East Interceptor Bypass: The Authority entered into this contract with J. Fletcher Creamer & Son, Inc. on December 20, 2017. There was the addition of a supplementary item for the additional time extension for the project, as more particularly described in Change Order No. 3. The increase in project costs as a result of this Change Order is \$40,032. This Resolution approves the Change Order.

Resolution No. 06-2019 – Authorization to enter into a Shared Services Agreement with the Borough of Saddle River: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Saddle River for a period of one (1) year to act as the Borough's New Jersey Licensed Operator and to provide weekly monitoring to the Borough's one (1) wastewater pump station and to perform repairs, corrective actions and respond to pump station alarms during business and non-business hours.

- b. Resolution No. 05-2019 was voted on separately. Commissioner Bonagura offered the Resolution, Chairman Kasparian seconded. The following Commissioners voted yes: Bonagura, Duch, Kelaher, Lo Iacono, Ortega, Plumley and Kasparian. Commissioner Chewcaskie recused.

Resolution No. 05-2019 – Proposed Sanitary Sewer Extension – Janice Court & Litchult Lane, Block 125, Lot 50, Township of Mahwah, New Jersey: Boswell Engineering has submitted an application on behalf of the Township of Mahwah related to a sewer extension to be located at Janice Court and Litchult Lane. The project consists of upgrading the Hearthstone Pump Station, eliminating the Litchult Lane Pump Station and the construction of 395 feet of 8" PVC gravity sewer. The average daily flow from this project will be 23,400 gallons per day and no additional EDUs will become tributary to the Authority's system. This Resolution approves the sewer extension and authorizes execution of the necessary paperwork by the Authority related to the Project.

8. Report of Committees:

- a. Finance Committee: The Authority received approval of the 2019 Annual Budget from the Division of Local Government Services.
- b. Operating Committee: Mahwah Chapel Road Odor Complaints: The Township of Mahwah has reached out to the Authority concerning this issue and has requested to meet with the Authority to discuss this matter.
- c. Strategic Plan: Wyckoff: Chairman Kasparian has asked that the Authority set up a meeting with the Township of Wyckoff to discuss the expansion of sewers into the Knolls area of town now that the Wyckoff Avenue sewer extension project is under way.

9. Report of Treasurer: There is approximately \$6.8 million in short term investments earning interest rates ranging from 1.85% to 1.95%.

10. Report of Superintendent: Mr. Genetelli reported at the Work Session that the Authority attended a meeting at the Bergen County Public Safety Facility to discuss the discharging of firefighting training foam into the Authority's system. The Authority does not see any issue with the design and product, however there is concern about the foam's effect on the pump station. A test will be conducted to see how it flows through the pump station.

11. Old Business: No old business.

12. New Business: No new business.

13. Public Comments: No public Comments.

14. Adjournment: The meeting adjourned at 7:44pm.


ALISON GORDON, SECRETARY